

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 3, 2017
4:11 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on the following dates and times to discuss personnel matters, including interviews with potential consultants: Tuesday, December 20, 2016: 9:00 a.m. – 10:30 a.m.; Wednesday, December 21, 2016: 10:30 a.m. – 11:30 a.m.; Wednesday, December 28, 2016: 9:30 a.m. – 11:00 a.m. and Thursday, December 29, 2016: 9:00 a.m. – 12:00 p.m. with the following exceptions: Mr. Alterio was not in attendance at the December 21st interview; Mr. Marcischak was not in attendance at the December 28th interview and the first interview on December 29th , joining the Board for the second interview at 10:15 a.m. to avoid a potential conflict of interest regarding banking services..

VISITORS TIME:

None

DEVELOPERS TIME – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Piatt Estates Phase III Residual Lot Minor Subdivision conditional upon the recording of the Piatt Estates III Subdivision as recommended by the Township Manager and Engineer and conditional upon satisfaction of outstanding items in the Township Engineer's letter dated December 29, 2016. All Supervisors voted yes. The motion carried

APPROVAL OF MINUTES – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes from the Workshop Meeting of November 7, 2016 and the Regular Meeting of November 22, 2016 and the Budget Meetings of October 25, 2016, November 1, 2016, November 8, 2016 and November 15, 2016 as presented. All Supervisors voted yes. The motion carried

STAFF REPORTS:

Township Manager – Planning Commission meeting January 17, 2017 at 6:00 p.m.

Public Works Director – No report

Township Engineer – Hickory Alley

Township Solicitor – No report

1.

SUPERVISOR REPORTS:

Mr. Kiehl – No report

Mr. Marcischak – No report

Mr. Alterio- No report

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve change order No. 1 for the 2015 Sewer Rehab Program, a decrease in the amount of \$9,436.00 as recommended by the Township Engineer in the change order dated January 10, 2017. All Supervisors voted yes. The motion was carried.

2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to table approving Liokareas Construction partial payment No. 4 showing that the Township is retaining \$19,000 until such time as the closing documents are revised for action at the 2nd Board Meeting in January. All Supervisors voted yes. The motion was carried.

3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve partial payment No. 1 to Victor Paving for the 2016 Road Paving Project in the amount of \$171,651.20 as recommended by the Township Engineer in estimate dated December 30, 2016. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize Univest Municipal Pension Consultants to prepare the GASB 68 calculations and disclosures for both the Uniformed and Non-Uniformed Pensions Plans for Chartiers Township as recommended by the Township Manager. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Manager to attend the Association of Pennsylvania Municipal Manager's Annual conference May 16-18, 2017. All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices(General Fund: Check #3606-31660: \$114,861.99; Light/Fire Hydrant Fund: Check # 1565: \$5,505.73; Act 13 Impact Fee Fund: Checks #1114 – 1116: \$33,447.18; Eng. Review Escrow Account: Check # 1026: \$225.00; Local Services Tax Fund: Check #1168: \$1,063.00; CCTC Operating Fund: Checks #1387-

1392: \$13,875.03; Sewer Fund; Checks #3017-3019: \$20,111.09; Midland Sewer fund: Check # 1073: \$576.80; Capital Reserve Fund: Checks #1187, 1188: \$9,740.00; Liquid Fuels Fund: Check #1498: \$2,487.50; Friends of CC Parks: Checks # 1077-1078: \$ 78.50; Total All Funds: \$201,971.82). All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to ratify the payment of invoices that occurred after the December 13, 2016 meeting. All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Mr. Slagle reported that no information has been received from PHMC. All permits are being prepared for PHMC approval. The Township Engineer recommended opening bids in March for a May start date with completion by October of 2017. Mr. Liekar indicated that Right-of-Way permissions are still coming in and if outstanding ones are not received in February he will ask for authorization to file declaration of taking for Rights-of-Way that are not submitted. The Sewer District will need to be established and will include the Debt Service Fee that the effected property owners will pay.

2. Rte 18 Debt Bifurcation – Mrs. Noble stated that Mr. Liekar reach out again to Canton Township via Dennis Makel to determine if they have questions on the agreement or debt calculations. The division of the balance of the funds will change somewhat but they are making their payments.

3. South Strabane Sewer Agreement – The Township Solicitor adjusted the agreement to indicate when they build the pump station they will reserve the Taps to the Township. Mr. Liekar hopes to hear back soon from Josh Carroll regarding this wording change.

4. Ballfield Development – No Discussion

5. Midland Sewer Project Update – Mr. Liekar stated that Hearing dates pertaining to properties not tapped in are scheduled between January 19 – 26, 2017. Hearings for those who have not paid on the Debt Service are not processed as yet.

6. Moninger Roads Extension – Mrs. Noble stated that we have an extension from the developer until January 31, 2017 but no word has been received to date from him. If there is no contact from Mr. Wetzel at that point she will contact him indicating that the request will be denied and they will need to resubmit plans.

7. Kingston Estates Public Improvements – The Township Engineer reported that he received no further information from the developer, A.J. Strimel. Prior discussion with him indicates that acceptance of the cul-de-sac right-of-way will be dedicated to the Township allowing for a perpetual right-of-way.

8. Paxton Grove Public Improvements – Mr. Slagle received a letter from the developer detailing his work completed. Mr. Slagle informed him of the remaining pending issues.

9. Hickory Alley Drainage Complaint – Mr. Jeffries reported that PA One is cleared for 8:00 a.m. on Friday, January 6, 2017.

10. CDBG Grants – Mr. Liekar stated that the complaints were filed and delivered to the Sheriff's Office to be served. Copies of Notice of Violations sent were forwarded to Kerry Fox.

11. 2016 Road Paving Status Update – No update at this time.

12. 2015 Road Paving Status Update – No update at this time.

13. Floodplain Ordinance Amendment – The Township Manager stated that we heard back from FEMA regarding some minor changes. Mr. Liekar reviewed those and find this ready for review by the Planning Commission on January 17, 2017 for their recommendation for action by the Board. Mrs. Noble stated that a joint meeting can be scheduled with Planning and the Board in February.

14. Municipal Building Generator – The Public Works Director is still getting information and pricing. He will have a report for the next meeting in January.

15. Phone System Quotes – Mrs. Noble presented information on the four (4) quotes she received for traditional landline service companies and a cloud based system service options. After discussion, the Board asked her to present her recommendation at the next meeting in January.

16. Community Center Sign – Mrs. Noble will contact three (3) sign companies for quotes on a 2.5 by 4 foot sign similar to the one at CHSD scrolling sign.

PUBLIC COMMENT:

Mr. Slagle brought to attention the Piatt Estates Off-site Sewer Phase II should be out for bid soon. He also noted the 2017 Sewer Rehab will be ready for bidding in March.

ADJOURNMENT:

The meeting adjourned at 4:39 p.m. to convene for an Executive Session to discuss personnel matters, with action to be taken afterward if necessary.

John Marcischak
Secretary

Bev Small – Recording Secretary